

**ALLOTMENT WORKSHEET**

**PERSONNEL INFORMATION**

Name (Last, First Middle) <b>Federal, Joe</b>		
Address (Street) <b>1234 Shady Lane</b>		
(City, State, and Zip) <b>Nowhere, AZ 86403</b>		
Social Security Number <b>123-45-6789</b>	Phone # (H) <b>(918)555-1212</b>	Phone # (W) <b>(918) 555-7777</b>
Bank Routing Number <b>103900036</b>	Type of Depositor Account <b>CHECKING</b>	
Account Number (Social Security Number) <b>333 1 2 3 4 5 6 7 8 9</b>	Allotment Amount <b>\$ 152.00</b>	

I hereby authorize TPA Processing, (PAY) to receive my payroll deduction into their Bank of Oklahoma Account (identified by my Social Security Number), in the amount indicated to the left. I also authorize PAY to distribute that amount as indicated above under Distribution of Payroll Deduction. I further authorize PAY to disclose my Social Security Number and other nonpublic personal information to third parties as necessary to effect and administer the services to be performed by Pay hereunder. I further agree that if my employer fails to deduct and/or transmit the required payments, whether intentionally, inadvertently or otherwise, PAY shall have no liability whatsoever with respect thereto even though such failure results in the forfeiture of any and all insurance policies or contracts. I further understand that any insurance coverage will only be effective upon the date of coverage stated on the respective policy(s) and after premium money has been collected and applied by the insurance carrier.

Allotted funds will be sent to:  
**Bank of Oklahoma**  
**One Williams Center**  
**Tulsa, OK 74172**

It is understood that NO INSURANCE SHALL TAKE EFFECT UNTIL PAYROLL DEDUCTION BEGINS AND APPLICATION(S) ARE APPROVED BY THE INSURANCE COMPANY (COMPANIES). Such insurance will then take effect on the policy date. It also is understood that any deductions made prior to the policy date are in anticipation of future premiums. As a convenience to me, I hereby request and authorize TPA Processing to start my payroll deductions for insurance premiums or any other item listed to the left. I further understand that if my employer or I fail to deduct and/or transmit the required payments, whether intentional, inadvertently or otherwise, TPA Processing shall have no liability whatsoever with respect thereto even though such failure may result in the forfeiture of any and all insurance policies or contracts.

**DISTRIBUTION OF PAYROLL DEDUCTION**

ORGANIZATION	Year 1	Renewal Years
XYZ Insurance	\$ 60.00	\$ 30.00
Big Time Mutual Fund	\$ 40.00	\$ 70.00
Smith's Postal Lending, PO Box 1212 Ft Desert, AZ, 86505 #123456789 (602) 555-1212	\$ 50.00	\$ 50.00
Monthly Administrative Fee	\$ 2.00	\$ 2.00
<b>Total Allotment</b>	<b>\$ 152.00</b>	<b>\$ 152.00</b>

**SIGNATURES**

Allottee Signature <b>Joe Federal</b>	Date <b>7 / 11/200 6</b>
Agent name <b>Allen Agent</b>	Agent code (Last 6 digits of SSN) <b>458742</b>